

TOWN OF ST. GERMAIN
OFFICE OF THE CLERK
P.O. BOX 7
ST. GERMAIN, WISCONSIN 54558
www.townofstgermain.org

MINUTES SPECIAL TOWN BOARD MEETING: August 13, 2020 at 6:00 pm

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:08 pm
- 2 **Pledge of Allegiance**
- 3 **Roll Call, Establish a Quorum:** Tom Christensen, Tim Clark, Brian Cooper, Ted Ritter, Jim Swenson along with June Vogel clerk in room 4 of Community Center. Marion Janssen attended via Zoom.us. There were 6 members of community in attendance via Zoom.us.
- 4 **Open Meeting Verification:** Mr Christensen noted that he had posted the meeting agenda at three locations in town on Wednesday, August 12, 2020 before 6:00 pm.
- 5 **Discussion /Action Items:**
 - a. **Approve for adoption and public review amendments to sections 1.1, 1.2, and 1.3 of the Zoning Ordinance.** Reviewed corrected revisions. Motion by Ritter to approve for adoption, subject to public review and comments, amendments to sections of 1.1, 1.2 and 1.3 of the Zoning Ordinance; second Swenson. Discussion none. By roll call vote: Clark – yes, Swenson – yes, Cooper – yes, Christensen – yes, Ritter – yes.
 - b. **Approve MSA Contract for the engineering of Peterson Road reconstruction.** Looked at roads that MSA Engineering has helped the town with for comparison. Peterson Road \$284.00 a foot, Found Lake Road phase one \$65.62, Found Lake Road phase two \$64.71 and Dean Road \$88.83 a foot. Discussed design phase of Found Lake Road. Survey it first, letting residents see where the town road will be prior to proceeding. Tom to go back to MSA (Phil) to get a proposal for right of way research, determine limits and stake out where the right of way is and pavement is on the road so residents can see where the town road will be. Do we have other roads needing attention prior to Peterson Road? Discussion on this setting precedent. Motion by Ritter that MSA be requested to amend contract for the Peterson Road contract so that the initial phase consists of just to survey and right of way work on Peterson Road; second Clark. Discussion: Right of way lines and where pavement will be? The details that are necessary should be included in the contract. Fall loan would be used for these funds. By roll call vote: Clark – yes, Swenson – yes, Cooper – yes, Christensen – yes, Ritter – yes
 - c. **Offer by the St. Germain Chamber to take over the phone calls for the Town and scheduling usage of Town facilities presently done by Business Connection.** Chamber board voted to make the offer to the town for \$250.00 a month to take over phone calls and facility scheduling for the town. Discussion on town phone service/forwarding. Contract would spell out what responsibilities are. Motion by Cooper to table until contract is developed and Chamber can look at contract and determine a price; second Swenson. Discussion: Will ask Lois to draft a contract on content of contract to present to Chamber. By roll call vote: Clark – yes, Swenson – yes, Cooper – yes, Christensen – yes, Ritter – yes
 - d. **Continuing discussion on the removal of several trees from the Veterans Memorial Corner.** Lumber Jacks made verbal agreement of middle of September if approved tonight. Caroselli not able to commit to a timeframe. Options: 1) Remove 8 trees and grind stumps. 2) Trim all trees marked in triangles. 3) Cleanup and haul. Total of 1, 2 and 3 \$7600.00. 4) Option to remove 2 more trees, grind stumps and clean up; additional \$1500.00. Motion by Swenson to go with Lumber Jacks for option of 1, 2 and 3 for total of \$7600.00 with funds coming from Community Development funds; second Ritter. Discussion: How will leaving the extra trees look? They can be taken down later. By roll call vote: Clark – yes, Swenson – yes, Cooper – no, Christensen – no, Ritter – yes.

- e. **Review of the 2020 Budget and year to date expenses and revenues.** Working on changing the format. On the tentative side, will give to Marion to verify accounts. Goal is for quick books to produce, make less labor intensive.

- f. **Consider request to open yard waste facility August 14-16 and/or August 28-30 and also pick weekends to be open for fall clean-up.** Requests to open yard waste facility due to heavy winds/storms. Discussion on dates to open. No more chipping this year, possibility that brush piles may get pushed back. There is a company from the central part of the state that does chipping, waiting for company to come up and give estimate to complete chipping. Motion by Christensen to table until we know the cost of chipping up yard waste; second Swenson. Discussion none. By roll call vote: Clark – yes, Swenson – yes, Cooper – yes, Christensen – yes, Ritter – yes.

- g. **Consider adopting an ordinance to appoint the offices of Town Clerk and Town Treasurer.** Suggesting one ordinance vs two as in April. Ordinance is managed by state of WI to put referendum question on November ballot. Owe it to electors to do due diligence to proceed with adding this as a referendum as that was not done in April due to COVID. Motion by Ritter to approve the ordinance allowing the town to move forward and ask referendum question on November ballot to appoint offices of town clerk and town treasurer; second Swenson. Discussion none. By roll call vote: Clark – yes, Swenson – yes, Cooper – yes, Christensen – yes, Ritter – yes

- h. **Approval of past meeting minutes.** Motion by Swenson to approve the meeting minutes of 08/06/2020 of Special Town Board meeting and 08/10/2020 of Town Board meeting as presented; second Cooper. Discussion none. By roll call vote: Clark – yes, Swenson – yes, Cooper – yes, Christensen – yes, Ritter – yes.

- i. **Payment of bills.** Motion by Clark to approve bills as presented; second Swenson. Discussion: Northwoods Portable was for toilet at Vandervort Park. By roll call vote: Clark – yes, Swenson – yes, Cooper – yes, Christensen – yes, Ritter – yes.

- j. **Closed Session – Adjourn to closed session in accordance with Section 19.85 (1) (c) of the Wisconsin Statutes to discuss the purchase of a piece of property that has bike and snowmobile trails on it. (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.** Motion by Christensen to adjourn to closed session; second Cooper. By roll call vote: Clark – yes, Cooper – yes, Christensen – yes, Ritter – yes. Closed session at 7:49.

- k. **Reconvene to Open Session – Reconvene to open session to take such action as the Board deems appropriate, following consideration given in closed session. Motion by Christensen to adjourn to closed session; second Cooper.** Motion by Ritter to reconvene to open session; second Cooper. Discussion none. By voice vote 5-0. Open session at 8:07

No action taken.

6. **Adjourn:** Mr Christensen adjourned the meeting at 8:08

		_____ Town Clerk
_____ Chairman	_____ Supervisor	_____ Supervisor
_____ Supervisor	_____ Supervisor	